



**First-St. Andrew's United Church  
COUNCIL EXECUTIVE MEETING  
October 16, 2018  
The Home of George Jolink, 5:30 pm**

**Present:** Michelle Down, John Eberhard, Kerry Hill, George Jolink, David Manness, Bruce Moor, Bob Swartman, Katherine Wonfor

A meeting of Council Executive was called to order at 5:30 pm by George Jolink, Chair.

### **1.0 Stewardship Campaign**

Kerry Hill reported that he is writing a letter to the congregation for the fall Stewardship Campaign. At the request of the Mission and Outreach Committee, the letter will include information about the United Church of Canada Mission and Service Fund. Heather Vouvaldis, Church Administrator, and Kathryn Skelly, Administrative Assistant, are preparing the personalized pledge forms. The stewardship packages will be available on October 28<sup>th</sup> and if not picked up within a week will be mailed.

A Minute for Stewardship will be presented by Kerry on Sunday, October 21<sup>st</sup> and the Rev. Michelle Down will focus on stewardship in her sermon.

A donor gratitude event is under consideration for spring 2019.

It was suggested that the Finance Committee consider recruiting volunteers to lead future stewardship campaigns.

### **2.0 Financial Position of FSA**

At the June 2018 Council meeting, Trustees reported to Council about concerns regarding financial projections going forward. Two "red lines" were identified:

1. When congregational givings cannot pay for our M&P staff costs;
2. When the principal of the Trust Funds starts to erode away due to the need to support the annual ongoing operations of the church.

A sub-committee met to discuss FSA's financial position. Members of the sub-committee are George Jolink, Kerry Hill, David Manness, Bruce Moor, Jo Ann Silcox and Allyson Watson. George reported that the discussion centered around 5 areas of focus.

- Expense management
- Opportunities for giving
- Growing membership
- Revenue generation

- Leadership

A summary of the sub-committee's discussion and strategies to consider will be presented to Council. An action plan with responsibilities and time-lines is to be developed.

### 3.0 Council Vacancies

The role of Chair of Faith Development is vacant. George Jolink reported that the Faith Development Committee is discussing options for how to fill this role.

George has been in contact with the Communications and Marketing Committee. The Committee members are considering functioning as a working group and not as a Committee of Council. New members would be welcome.

### 4.0 Visitation Minister

At the June 19, 2018 meeting of Council the following motion was passed:

MOTION:

- A. That David McKane's appointment as Visitation Minister be extended for a one year period, ending September 30, 2019.
- B. To enable this extension, that the FSA budget for 2018 be amended to allow for the additional cost of the Visitation Minister appointment (increase estimated at \$7,000).

MOVED: By Bruce Moor, seconded by Heather Locking-Cusolito.

DISCUSSION:

- 2019 funding for the position will be included in the M&P budget.
- The Trustees requested the opportunity to speak with David about revitalizing the Legacy Giving program.
- Council Executive has discussed the potential of a shared ministry with other congregations. M&P expressed their commitment to exploring this option.
- Michelle Down reported that partnering with another United Church to offer a full-time position would increase the pool of candidates.

MOTION CARRIED.

John Eberhard reported that the Trustees have been in conversation with David McKane regarding the Proudfoot Legacy fund. David has indicated a willingness to continue discussing end-of-life gifts with members of the congregation. Administrative support would be required.

Ministry and Personnel will speak with David about a potential change to his job description and what support is required. A change in job description would require congregational approval.

The meeting was adjourned at 6:27 pm.

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George Jolink, Chair

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Katherine Wonfor, Secretary