



**First-St. Andrew's United Church
COUNCIL MEETING
June 18, 2019
Proudfoot Hall, 4:00 pm**

Present: Linda Badke, Barb Dalrymple, The Rev. Michelle Down, Terry Head, George Jolink, Doug Jones, Bruce Moor, Merran Neville, Lesley Pergau, Jo Ann Silcox, Bob Swartman, Heather Vouvalidis, Katherine Wonfor

Regrets: Steve Elson, Kerry Hill, Laurel Kenney, Heather Locking-Cusolito, Bill Peel

The regular meeting of Council was called to order at 4:00 pm by George Jolink, Chair. A quorum was present.

1.0 Remarks from the Chair: George Jolink welcomed the members of Council to the June meeting.

2.0 Invocation: The Rev. Michelle Down opened the meeting with a reading from "Community and Growth" by Jean Vanier

3.0 Approval of Agenda

MOTION: That the Council Meeting Agenda of Tuesday, June 18, 2019 be approved.
MOVED: By Jo Ann Silcox, seconded by Linda Badke. MOTION CARRIED.

4.0 Approval of Minutes

MOTION: That the Council Meeting Minutes of May 28, 2019 be approved.
MOVED: By Merran Neville, seconded by Bob Swartman. MOTION CARRIED.

5.0 Correspondence

The Royal Canadian College of Organists held a meeting at FSA in May. The RCCO sent a note of thanks and congratulated FSA on the new organ pipe sculpture.

6.0 Committee Reports

6.1 Ad Hoc Planning Committee – Bob Swartman
Written report circulated.

The Planning Committee has started to consider what might be done to repurpose parts of FSA to generate additional income and expand our church community. The Committee has reached out to colleges and universities with the idea to recruit students to assist with the investigations.

The Planning Committee has received a positive response from Professor Jason Gilliland, an urban geographer at Western. Dr. Gilliland is looking for members of the London community to contribute research topics and/or project ideas pertaining to urban life. A group of students, overseen by a graduate student, would work on the projects starting in fall 2019.

MOTION: That Council approves the Ad Hoc Planning Committee proceeding with an application for student assistance from Dr. Jason Gilliland's program.

MOVED: By Bob Swartman, seconded by Doug Jones.

DISCUSSION:

- The Committee is exploring opportunities and options for the facility, including modifications to the chancel area and repurposing St. Andrew's Hall.
- Merran Neville commented that the Music Committee had a positive experience working with students regarding the marketing of music programs.

MOTION CARRIED.

6.2 Faith Development – Jo Ann Silcox

Written report circulated.

6.3 Finance – Lesley Pergau

Written report circulated.

Financial statements at May 31, 2019 were circulated.

- The 2018-19 Jazz Series ran a deficit. Some of the expenses incurred were one-time start-up costs. The organizers plan to continue the series in the coming year. Merran Neville reported that she and David Manness will meet to discuss marketing strategies and how to encourage advance ticket sales.
- Council was reminded that all fundraising activities must be vetted by Finance. Finance will present the projects to Council for approval.
- Committee chairs are asked to provide budget updates and forecasts to the Finance Committee.

MOTION: That the Treasurer of First-St. Andrew's United Church be allowed full access to the donation records, for the purposes of:

- Planning the stewardship campaign;
- Sending personalized thanks to donors for initial gifts, special donations, and increased pledges.

MOVED: By Lesley Pergau, seconded by Barb Dalrymple. MOTION CARRIED.

6.4 Membership and Nurture

Written report circulated.

6.5 Ministry and Personnel – Bruce Moor

Due to her illness, Jane Dockrill's salary will be covered by disability insurance. Ministry and Personnel is preparing the claim. The Committee is exploring staffing options for Jane's role in the fall.

Council members expressed their concern for Jane and Michelle Down asked us to continue to remember Jane in our prayers.

The position of Visitation Minister is budgeted to September 30, 2019. M&P has begun discussions on the future of this position.

6.6 Mission and Outreach – Barb Dalrymple

The White Squirrel Golf Tournament was held on Saturday, June 8, 2019. The profit from the tournament is approximately \$10,000. Thanks were extended to all who supported this event.

Daniel Penman, from the Canadian Foodgrains Bank, will be the guest speaker on September 8, 2019. A lunch in support of the Grow-A-Row program will be held.

6.7 Music – Merran Neville
Written report circulated.

6.8 Nominations – Bob Swartman
No report.

6.9 Property – George Jolink
Written report circulated.

6.10 Trustees – Doug Jones

Memorial donations to FSA are recorded in a Memorials Book. The Trustees are considering how other donations should be recorded.

MOTION: To develop a process where donations worth \$1000 or greater are recognized by the Board of Trustees Memorials Committee and recorded in the Memorials Book.

MOVED: By Doug Jones, seconded by Bob Swartman.

DISCUSSION:

- Not all donations are memorials. Is the Memorials Book the right place to recognize other gifts?
- The Trustees have developed a policy for what gifts are recognized on the Proudfoot Legacy Tree.
- Michelle Down reminded Council that donations become the chattel of FSA and the United Church of Canada and will not be returned to the donor.
- It was recommended that a gift recognition policy be written and then brought to Council for approval.

MOTION WITHDRAWN.

Doug Jones requested input from all Committees to help develop a gift recognition policy.

7.0 Group Reports

7.1 UCW
No report.

7.2 Staff – Michelle Down

The staff is working together to support Jane Dockrill and her programs during Jane's absence. Kathryn Skelly is communicating programming changes in the weekly bulletin insert and e-blast.

Michelle Down reported that more people from the community are using the FSA garden space. Some of the people do not have homes and we have seen an increase in people staying overnight. As there are no toilet facilities accessible, this has resulted in increased work for FSA Facilities staff cleaning up human waste and drug paraphernalia.

Council discussed this issue:

- Should FSA consider having portable toilets? Concern was raised that this would encourage overnight camping. The toilets would require on-going service. The public may not want to spend time in the garden if it becomes a gathering place for the homeless.
- Michelle commented that in her experience people who are hungry or are on drugs do not have respect for themselves or their surroundings. And many people don't consider the shelters a safe environment.
- Since the installation of the exterior security cameras, there is no longer a security company checking the property at night.
- It was suggested that we reach out to other downtown churches to find out how they are responding to this issue and supporting the homeless population.
- George Jolink asked Council to consider this issue. If required, a Council Executive meeting will be called in the summer.

7.0 Adjournment

The Rev. Michelle Down closed the meeting with a reading from "Becoming Human" by Jean Vanier.

The June 2019 Meeting of Council was adjourned at 4:58 pm.

George Jolink, Chair

Katherine Wonfor, Secretary