



**First-St. Andrew's United Church
COUNCIL MEETING
March 19, 2019
Proudfoot Hall, 4:00 pm**

Present: Barb Dalrymple, Michelle Down, John Eberhard, Steve Elson, Terry Head, Kerry Hill, George Jolink, Laurel Kenney, David Manness, Bruce Moor, Merran Neville, Jo Ann Silcox, Bob Swartman, Heather Vouvalidis, Katherine Wonfor

Regrets: Heather Locking-Cusolito, Pat Pettit

The regular meeting of Council was called to order at 4:00 pm by George Jolink, Chair. A quorum was present.

1.0 Invocation: The Rev. Michelle Down opened the meeting with prayer.

2.0 Remarks from the Chair: George Jolink welcomed Council to the March meeting.

3.0 Approval of Agenda

The following addition to the agenda was requested under Other Business:

8.1 Annual Meeting of the Congregation

MOTION: That the Council Meeting Agenda of Tuesday, March 19, 2019 be approved with the above addition.

MOVED: By Merran Neville, seconded by Bob Swartman. MOTION CARRIED.

4.0 Approval of Minutes

MOTION: That the Council Meeting Minutes of February 19, 2019 be approved.

MOVED: By Kerry Hill, seconded by David Manness. MOTION CARRIED.

5.0 Correspondence

5.1 Ordination Service for Kerry Stover

George Jolink has spoken with The Rev. Dr. Sheila Macgregor at Siloam United Church. Kerry Stover will be ordained on May 25, 2019 in Port Elgin. Sheila asked if FSA would like to co-sponsor a bus to take people to the service. The cost would be approximately \$1,400.

MOTION: To co-sponsor a bus with Siloam United Church to take members of FSA and Siloam to Kerry Stover's ordination service being held in Port Elgin on May 25, 2019.

MOVED: By John Eberhard, seconded by Kerry Hill.

DISCUSSION: It was suggested that people be asked to pay for their seat on the bus. The cost would be approximately \$30.

MOTION CARRIED.

Council discussed how FSA could honour Kerry. The Senior Choir and Affirm Committee have commissioned an artist to create a stole for Kerry. The cost of the stole is \$1,800. Jo Ann Silcox offered to speak with Anne Cummings to see if donations from members of the congregation would be welcome.

It was proposed that a reception be held after a June service. George Jolink will be in contact with Kerry to set a date.

5.2 Beth Emanuel Church

The Mission and Outreach Committee received a note from Beth Emanuel thanking the Committee for their support of the out of the cold program which offers overnight accommodation.

5.3 Colborne Street United Church

Michelle Down reported that she received correspondence from Colborne Street United Church informing FSA that they experienced a break-in at their church where wallets and handbags were stolen. Michelle reminded Council that a Service Support person is listed in the Sunday bulletin and that person should be made aware of any suspicious activity.

6.0 Committee Reports

6.1 Ad Hoc Planning Committee – Steve Elson

Written report circulated.

MOTION: To support the Planning Committee in the months ahead as the Committee gives thought to further opportunities to make First-St. Andrew's United Church more inviting to others. The Committee will explore opportunities to use and adapt our physical space in new and different ways that could generate additional income and expand our church community in rich and diverse ways.

MOVED: By David Manness, seconded by Bob Swartman. MOTION CARRIED.

6.2 Faith Development – Jo Ann Silcox

Written report circulated.

Faith Development is celebrating eight confirmands who are exploring their faith with Jane Dockrill and their sponsors.

Katie Glaves is acting as interim chairperson of Faith Development until June 2019.

6.3 Finance – Kerry Hill

Financial statements at February 28, 2019 were circulated.

Statements from the external auditor for First-St. Andrew's United Church and the Board of Trustees were distributed.

The congregation will be asked to support an Easter appeal to assist the operating budget.

Three motions were presented to Council:

MOTION: That the Financial Statements of the FSA Operating Fund and the FSA Board of Trustees for the year 2018, as prepared from the financial review undertaken by the firm of Mark A. Wales, be accepted by Council and presented to the Annual Meeting of the Congregation on March 24, 2019.

MOVED: By Kerry Hill, seconded by Merran Neville.

DISCUSSION: Representatives from Finance and Trustees and church staff met with the auditors to assist with the preparation of the financial statements.

MOTION CARRIED.

MOTION: That First-St. Andrew's United Church adopts a two part Annual Meeting in the future. Part 1 to be held in mid-December each year to conduct the business of the Annual Meeting including approving the next year's budget, electing Committee members, and receiving and voting on motions not related to the Reviewed Financial Statements.

Part 2 to be held as soon as feasible after January 1 of the following year to receive and accept the Reviewed Financial Statements.

It is proposed this be implemented in December 2019.

MOVED: By Kerry Hill, seconded by Bob Swartman.

DISCUSSION: December is a very busy month and it was recommended that the Part 1 meeting be held in January. Preliminary year-end results should be known by the January meeting. An amended motion was made.

AMENDED MOTION: That First-St. Andrew's United Church adopts a two part Annual Meeting in the future.

Part 1 to be held in January each year to conduct the business of the Annual Meeting including approving the next year's budget, electing Committee members, and receiving and voting on motions not related to the Reviewed Financial Statements.

Part 2 to be held as soon as feasible after January 1 to receive and accept the Reviewed Financial Statements.

MOVED: By John Eberhard, seconded by Bob Swartman. **MOTION CARRIED.**

MOTION: That Council creates an ad hoc committee comprising representatives from Finance, Ministry and Personnel, Trustees and the current Ad Hoc Planning Committee to:

1. Review First-St. Andrew's congregational needs with respect to staffing and operations over the next five to ten years, with consideration being given to membership, operation needs, mission (strategic plan and direction), financial forecasts, and the need to conserve the principal of our trust funds.
2. Provide Council with a report, similar to a United Church of Canada Ministry and Mission Profile, no later than November 19, 2019.

MOVED: By Kerry Hill, seconded by Bob Swartman.

DISCUSSION: Discussions regarding FSAs financial future have taken place with the Chair of Council, Co-Chairs of Trustees, and the Chair of Ministry and Personnel. Finance is recommending formalizing this group as an ad hoc committee and including representatives from the Planning Committee. It was suggested that the ad hoc committee review the recommendations of past planning sessions. Jo Ann Silcox informed Council that the Ministry and Mission Profile is a good tool for congregational review and is recommended to congregations looking at their future.

MOTION CARRIED, with opposition.

6.4 Membership and Nurture

Membership and Nurture will present a motion to the Annual Meeting of the Congregation to adopt the Committee's revised Terms of Reference as approved by Council in September 2018.

6.5 Ministry and Personnel – Bruce Moor
No report.

6.6 Mission and Outreach – Barb Dalrymple
Written report circulated.

Linda Badke is seeking a co-chair for the Grow-A-Row project. The funds raised for this project are sent to our partner, St. Marys United Church.

6.7 Music – Merran Neville
Written report circulated.

The spring choir concert will be held May 4, 2019. "The Peacemakers" by Karl Jenkins will be performed.

Friday Lenten Noon Recitals:

- March 22nd – Alastair Smyth, baritone
- March 29th – Laudamus Bells
- April 5th – Lynda Kennedy and Terry Head, Piano Duo

The Wearable Art Show and Sale organized by the Arts and Music Sub-Committee of the Planning Committee was a great success. Thanks were extended to the event coordinators Ardath Finnbogason-Hill and Paddy Richardson and all the volunteers. Kerry Hill reported that FSA will be receiving \$2,000 from the sale and My Sisters' Place will receive \$800.

Council expressed its appreciation to the Ad Hoc Planning Committee. The work of the Planning Committee is bearing fruit in exciting ways.

6.8 Nominations – Bob Swartman

The Nominations Committee continues work on the committee membership listing that will be presented for approval at the Annual Meeting of the Congregation.

6.9 Property – George Jolink
Written report circulated.

Meals On Wheels has signed a letter of understanding with FSA and will be renting the Fireside Room kitchen and Classroom A Monday to Friday mornings. Meals On Wheels has agreed to pay for electrical upgrades to the kitchen and FSA will pay for ventilation and flooring improvements.

6.10 Trustees – John Eberhard, David Manness
Written report circulated.

- 2019 year-to-date portfolio performance is 4.9%. This is a significant recovery from the negative returns of 2018.
- At the February Council meeting the following motion was approved:
That First-St. Andrew's United Church applies to World Renew to become a Constituent Group with Ahalen #3 as co-sponsors for the purpose of sponsoring Mohamad Feras Aldakkak and Waad Al Sawas as refugee immigrants to Canada.

The Board of Trustees requests that FSA's responsibilities be clearly communicated to the Trustees so they can be in contact with FSA's insurance provider to ensure FSA has the necessary liability coverage.

- David Manness reported that gift card program sales are 30% over last year. Please encourage all members of the congregation to support this important revenue stream.
- The Zomaron donations kiosk will be installed at FSA in April.

On behalf of Council, George Jolink thanked John Eberhard and David Manness for their strong leadership of the Board of Trustees over the past nine years.

7.0 Group Reports

7.1 UCW – Laurel Kenney

- A Rummage Sale will be held on Saturday, April 27th. The Proudfoot Hall stage and an area of the Fireside Room are available to store donations.
- Contributions are requested for Easter flowers for the sanctuary. A donation of \$20 to \$25 will cover the cost of a plant.

7.2 Staff – Michelle Down

Michelle Down informed Council that Beth Emanuel Church, as part of its Urban Haven Project, has been providing overnight accommodation to those needing a place to sleep. Michelle reported that Beth Emanuel is looking for on-going support of the Urban Haven Project. Needs that have been identified include adding showers and laundry facilities to the church. Beth Emanuel is asking if FSA can make an investment in this project. Council requested that the Mission and Outreach Committee discuss this request and bring a recommendation to Council.

MOTION: That Council voices its support of Beth Emanuel's Urban Haven Project. Council requests that the Mission and Outreach Committee discuss the Urban Haven Project and bring a recommendation to Council regarding how to best offer support.

MOVED: By Kerry Hill, seconded by John Eberhard.

DISCUSSION: It was recommended that a policy for funding projects external to FSA be developed so Council will have guidelines, including source of funding, to assist with making decisions about supporting external projects. Representatives from Finance and Mission and Outreach will meet to discuss developing a policy.

MOTION CARRIED.

The Good Friday Service will be held at Metropolitan United Church on April 19 at 10:30 am.

8.0 Other Business

8.1 Annual Meeting of the Congregation – George Jolink

The 2019 Annual Meeting of the Congregation will be held on Sunday, March 24th. A draft agenda was circulated. It was requested that a report from Membership and Nurture be added to the agenda.

Steve Elson was welcomed in his new role as chair-elect of Council. George thanked Steve for offering his leadership to serve the church.

Thanks were extended to the staff who are hosting a luncheon prior to the Annual Meeting.

9.0 Adjournment

The Rev. Michelle Down closed the meeting with prayer.

The March 2019 Meeting of Council was adjourned at 5:40 pm.

George Jolink, Chair

Katherine Wonfor, Secretary