



**First-St. Andrew's United Church
COUNCIL EXECUTIVE MEETING
January 26, 2021
4:00 pm
Zoom Video Conferencing**

Present: Steve Elson, Kerry Hill, The Rev. Tom Hiscock, George Jolink, Doug Jones, Katherine Wonfor

A meeting of Council Executive was called to order at 4:00 pm by Steve Elson, Chair.

Mary Ann Hodge, on behalf of Environment Action London, requested FSA sponsorship of a grant application to hire a summer student to work on environmental social media matters. The student would be responsible for setting up a website, improving the Environment Action London database, and help create marketing materials and a social media campaign.

- The student would work May to August (16 weeks) and be paid \$15 per hour.
- FSA would formally sponsor the grant application as our charitable registration number would be used.
- Mary Ann Hodge will hire the student on behalf of FSA.
- The student will be added to the FSA payroll to ensure required payroll deductions are made (i.e. CPP) and a T4 is issued to the student.
- FSA would be reimbursed for the student's wages after the summer when a report is filed with the government. FSA will not receive any administrative fees for this position.
- The student would work remotely and no FSA office space or access to FSA office equipment is required. If allowed under COVID-19 restrictions, FSA may be used to host meetings.

DISCUSSION:

- Would the student be eligible for United Church benefits and would the cost of benefits be reimbursed? There is a waiting period of 3 months before an employee is eligible for the benefits plan.
- Council Executive agreed that the use of the FSA charitable registration number is appropriate for this position. The work being done is part of FSA's core values. A number of FSA members are engaged in the activities of Environment Action London.
- It was recommended that the summer student position not be filled until the grant application is approved.

MOTION: That the Council Executive of First-St. Andrew's United Church, on behalf of Environment Action London, agrees to sponsor a grant application for one summer student to work on environmental social media matters. The position not to be filled until the grant application has been approved.

Moved: By Kerry Hill, seconded by Doug Jones.

DISCUSSION: Steve Elson will confirm whether the position is eligible for benefits.

MOTION CARRIED.

The January 26, 2021 Meeting of Council Executive was adjourned at 4:12 pm.

Steve Elson, Chair

Katherine Wonfor, Secretary