



**First-St. Andrew's United Church
COUNCIL MEETING
April 17, 2018
Proudfoot Hall, 7:00 pm**

Present: Linda Badke, Barb Dalrymple, Michelle Down, Steve Elson, Kerry Hill, George Jolink, Laurel Kenney, David Manness, Merran Neville, Jo Ann Silcox, Bob Swartman, Heather Vouvalidis, Allyson Watson, Katherine Wonfor

Regrets: John Eberhard, Doug Gonder, Terry Head, Bill Knowles, Jean Knowles, Heather Locking-Cusolito, Bruce Moor

The regular meeting of Council was called to order at 7:00 pm by George Jolink, Chair. A quorum was present.

1.0 Invocation: The Rev. Michelle Down shared a reading on mission-based teams as a model of church governance and Council considered a church with fewer meetings and committees.

2.0 Remarks from the Chair: George Jolink welcomed Council to the April meeting. Kerry Hill new Chair of Finance and Church Treasurer was welcomed.

3.0 Approval of Agenda

MOTION: That the Council Meeting Agenda of Tuesday, April 17, 2018 be approved.

MOVED: By Allyson Watson, seconded by Bob Swartman. MOTION CARRIED.

4.0 Approval of Minutes

MOTION: That the Council Meeting Minutes of February 20, 2018 be approved.

MOVED: By David Manness, seconded by Jo Ann Silcox.

A correction to the minutes was requested. Item 6.3 Finance: \$25,000 from the Jean Brown Fund will support the Youth and Young Families Coordinator.

MOTION: That the Council Meeting Minutes of February 20, 2018 be approved with the above correction.

MOVED: By David Manness, seconded by Jo Ann Silcox. MOTION CARRIED.

5.0 Business Arising from the Minutes

George Jolink will contact Siloam United Church to discuss ways FSA can be involved in Boomerfest in October.

6.0 Correspondence

6.1 My Sister's Place

A letter was received from My Sister's Place thanking FSA for including them as one of our Lenten partners.

7.0 Committee Reports

7.1 Ad Hoc Planning Committee – Steve Elson

Written report circulated.

- A wine and cheer reception will be held in the FSA Atrium on May 8th. It is being called Arts after 5 and all the people invited to the October 4, 2017 roundtable on the Arts have been invited to come back and reconnect. Andrea Halwa, Executive Director of the London Arts Council will speak at the event.
- A design has been developed for the Garden Project and it will now be translated into specifications that can be used by a landscaping firm. The project has been divided into three phases. The initial phase will include a staging area near the front entrance, a labyrinth, and an Indigenous medicine garden. Phase 1 will be implemented in the summer and fall of 2018.
- On April 4th the Planning Committee welcomed representatives from 12 United Church congregations from Middlesex Presbytery to a roundtable focused on nurturing spiritual growth. An invitation to a follow-up meeting to plan collaboration opportunities will be sent out.
- The Planning Committee is considering how to use the approach of Appreciative Inquiry to identify and build on what is positive at FSA.

7.2 Christian Development and Worship – Allyson Watson

Written report circulated.

June 1 to 3 is Camp Kee Mo Kee weekend. The service will be held at Kee Mo Kee on Sunday morning with a lunch to follow. Please encourage all members of the congregation to attend.

7.3 Communications and Marketing

Written report circulated.

7.4 Finance – Kerry Hill

Written report circulated.

Financial statements for January, February and March 2018 were distributed.

A Standard Operating Procedure regarding the logistics of how money is collected at events and then is counted was circulated. This SOP covers worship collection, ticket sales, sales of merchandise (including gift cards), and money collected at fundraisers. The SOP has been reviewed by the Finance Committee and a note will be sent to church committees and groups regarding cash handling procedures.

A Standard Operating Procedure is in place which gives the Finance Committee responsibility for reviewing and approving new fundraising initiatives. The goal is for all fundraisers to be successful. George Jolink and Heather Vouvalidis are tracking fundraising projects occurring in 2018. Council will discuss the results of this review.

The Finance Committee is researching database solutions for FSA. Council was reminded that the United Church of Canada is moving to a Three Council Governance Model in January 2019

which will have 16 regional councils. The regional council may recommend what database its member churches use.

7.5 Membership and Nurture

No report.

7.6 Ministry and Personnel

No report.

7.7 Mission and Outreach – Barb Dalrymple

Written report circulated.

The Grow A Row campaign to raise money for the Canadian Food Grains Bank has been launched.

The 12th Annual White Squirrel Golf Tournament will be held on June 9, 2018. Mission and Outreach requested help securing silent auction items.

7.8 Music – Merran Neville

Written report circulated.

A performance of Elijah will be held on April 21st at 7:30 pm. This is a collaboration between the FSA Senior Choir and the London Pro Musica Choir. The performance will be dedicated to the memory of Dr. Elmer Butt.

A bequest has been received from the estate of Elmer Butt to support music at FSA. Representatives from the Board of Trustees and the Music Committee will meet to create terms of reference for this fund.

7.9 Nominations – Bob Swartman

Written report circulated.

7.10 Property – George Jolink

Written report circulated.

7.11 Trustees – David Manness

Written report circulated.

Legacy Sunday will be held on April 22, 2018. A Proudfoot Legacy Tree leaf will be dedicated to honour the bequest received from the Elmer Butt estate. Members of Dr. Butt's family have been invited to attend the service.

Camp Kee Mo Kee has made a request to FSA to donate to their Revitalize Campaign. A special meeting of the Trustees and Christian Development/Worship will be held on May 2 to discuss the request.

A seminar "Living On: A Guide to Effective Estate Planning" is being held on May 15th. All members of Council and the congregation are encouraged to attend.

8.0 Group Reports

8.1 Presbytery – Linda Badke

Written report circulated.

8.2 UCW – Laurel Kenney

Sincere thanks were extended to all who contributed to the Rummage Sale held on April 14, 2018. Thanks to all who donated, sorted on Thursday and Friday, and sold and cleaned-up on Saturday. Left over items were donated to the Diabetes Association so they in turn can profit. Some children's clothes were given to Beth Emanuel Church. Financial results will be forthcoming.

All women are invited on Saturday, May 12th to "The Gathering" from 10 am to 11:30 am to take a tour and learn about L'Arche. A sign-up sheet is posted on the UCW bulletin board. Please spread the word about this event.

8.3 Staff – Michelle Down

David and Susan McKane are celebrating their 50th wedding anniversary. Please extend your best wishes.

Church was cancelled on April 15th due to inclement weather. To inform the congregation an email was sent and a phone tree activated. The baptisms scheduled for the 15th will be held in May.

On April 4th FSA hosted a roundtable discussion focussing on faith. Representatives from 12 United Church congregations from Middlesex Presbytery attended. Discussions included how the congregations can support each other, worship together, and share resources.

Please encourage everyone in the congregation to attend worship and participate in the life of FSA. Upcoming services include:

- April 22: Leave a Legacy Sunday
- April 29: Rev. Dr. Anthony Bailey preaching and guest musicians from Music United
- May 6: Children's Music Sunday
- June 3: Service at Camp Kee Mo Kee

9.0 New Business

9.1 Governance Model – George Jolink

The Worship and Christian Development Committees are working together in 2018. They will report at the end of the year on their experiences as the Faith Mission Team.

9.2 Fundraiser – George Jolink

A proposal for FSA to host a series of jazz concerts was presented to Council. Four concerts are proposed with the first concert scheduled for September 2018. The concerts will be held in Proudfoot Hall and be cabaret style with a cash bar available. Sonja Gustafson has offered to organize the performers. The jazz series will be marketed to the community with all profits to benefit FSA.

MOTION: To approve a series of jazz concerts to be hosted at FSA.

MOVED: By Kerry Hill, seconded by Allyson Watson. MOTION CARRIED.

9.3 Estate Planning Seminar

The Board of Trustees will present an Estate Planning Seminar on May 15, 2018 at 6:30 pm. The Communications and Marketing Committee are assisting with the promotion of the event and have developed a brochure and poster. All members of Council and the congregation are encouraged to attend. Please RSVP to Kathryn Skelly.

The following speakers have been confirmed:

- David McKane – Visitation Minister at FSA
- Michael Menear – lawyer specializing in estate and trust law
- Karen MacDonald – lawyer specializing in powers of attorney and wills
- Peter McCallum – investment advisor
- Gay Waters – Services Consultant at Mount Pleasant and Oakland Cemeteries and Crematorium

9.4 Electronic Sign Project

The Property Committee had been working on raising funds for an exterior electronic LED sign. Unfortunately, we have learned of a change to the City of London bylaws (passed May 2017) that prohibits illuminated electronic signage in the Historic West Woodfield Heritage District. The Property Committee recommends that money raised for this project (approximately \$9,000) be redirected to another capital project. Projects being considered are: projection in the sanctuary, electronic messaging for the Atrium entrance, and the community garden project.

The Property Committee was asked to consider the installation of a stair lift for the stairs leading from the Narthex to the balcony.

MOTION: That the April 2018 Council Meeting be adjourned at 8:25 pm.

MOVED: By Jo Ann Silcox. MOTION CARRIED.

George Jolink, Chair

Katherine Wonfor, Secretary