



**First-St. Andrew's United Church
COUNCIL MEETING
December 20, 2022
7:00 pm
Zoom Video Conferencing**

Present: Linda Badke, Paul Cooper, Steve Elson, Kerry Hill, George Jolink, Laurel Kenney, David Knoppert, The Rev. Dr. Joshua Lawrence, Heather Locking-Cusolito, Merran Neville, Kathryn Skelly, David Wardlaw, Allyson Watson, Katherine Wonfor

Regrets: Jo Ann Silcox, Jackie Williams, Laura Wood

The regular meeting of Council was called to order at 7:00 pm by David Wardlaw, Chair. A quorum was present.

1.0 Welcome: David Wardlaw welcomed Council to the December meeting.

2.0 Invocation: Pastor Joshua opened the meeting with prayer.

3.0 Acknowledgement of the traditional territory on which we are meeting

4.0 Spotlight Item

David Wardlaw reviewed the three priorities adopted at the October Council and staff workshop.

1. Focus attention on Service/Outreach
2. Promote and facilitate intergenerational involvement
3. Promote and facilitate inter-congregational and interfaith collaboration

Please keep these priorities in mind when working with your committees in 2023.

A report from the workshop will be included in the Annual Report.

5.0 Review and Approval of Agenda

MOTION: That the Council Meeting Agenda of Tuesday, December 20, 2022 be approved.

MOVED: By Linda Badke, seconded by Steve Elson. MOTION CARRIED.

6.0 Declaration of Conflicts of Interest

Paul Cooper informed Council that as Chair of the Board of the Aeolian Hall Musical Arts Association he will not vote on matters regarding FSA's lease with the Aeolian El Sistema program.

7.0 Approval of Minutes

MOTION: That the Council Meeting Minutes of November 15, 2022 be approved.

MOVED: By Merran Neville, seconded by George Jolink. MOTION CARRIED.

8.0 Correspondence

A report from Winnie Wake, "Chimney Swift use of Chimneys at First St. Andrew's Church in 2022", was circulated to Council.

9.0 Staff Report – Joshua Lawrence

A Pastor's Report was circulated.

10.0 Items for Decision Making by Council

10A EI Sistema and FSA

George Jolink reported on behalf of the EI Sistema working group.

A legal agreement between First-St. Andrew's United Church and EI Sistema is being reviewed by lawyers for each party. The agreement has been written to stress the alignment of mission and values of FSA and EI Sistema.

A relocation of staff offices is taking place to accommodate the EI Sistema program.

- The second and third floors of St. Andrew's Hall have been vacated and cleaned.
- Nine pianos have been delivered for EI Sistema.
- EI Sistema will begin operating at FSA on January 15, 2023.
- Data and electricity updates are required for new FSA staff offices on the first floor.
- Two workspaces have been installed in the front office for the Office Manager and the Accountant.
- The Christian Development office is now in the back of the former nursery which has been converted to a youth space.
- The nursery is now located in a room off the Fireside Room.
- Pastor Joshua has moved to the former Sunroom.
- The Library will become a primary meeting room.
- The Chapel is acting as a storage place for surplus furniture. The Mission Store has been asked to pick up what they can use or re-sale.

Tim Miedema was thanked for managing the contractors on site during the move.

Thanks were extended to Chris Lindsay and Allyson Watson for their work on the moves for Christian Development and the Archives Committee for moving the collection.

A celebration of FSA's new partnership with EI Sistema will be held in the new year.

10B Public Health Mandates at FSA – David Wardlaw

The current mask mandate was approved by Council at its November meeting and came into effect on November 20. The mask mandate is currently open-ended.

MOTION: That any public health measures mandated solely by FSA be subjected to review by Council on a monthly basis at a minimum; that, upon review, a decision be made to extend, modify, or withdraw any existing mandate(s); and that church-wide announcements about mandates include the date it was introduced/extended/modified and the date of the next review.

MOVED: By Paul Cooper, seconded by George Jolink.

DISCUSSION:

- It is challenging to enforce mask mandates with rental groups.
- The importance of being transparent and communicating with the congregation was stressed.

MOTION CARRIED.

MOTION: That the mask mandate introduced by Council on November 15, 2022 be extended. The mandate will be reviewed at the January 17, 2023 meeting of Council.

MOVED: By Steve Elson, seconded by David Knoppert. MOTION CARRIED

11.0 Items for Decision Making by Council

11A Part-time Pastoral Care Position – Steve Elson

(i) Council Executive recommends that a special congregational meeting be called for January 8, 2023 to seek congregational approval for FSA's Community of Faith Profile and the position description for the Minister of Pastoral Care.

MOTION: That a special congregational meeting be held on January 8, 2023 following the worship service to approve FSA's Community of Faith Profile and the position description for a part-time Minister of Pastoral Care.

MOVED: By Paul Cooper, seconded by Heather Locking-Cusolito. MOTION CARRIED.

(ii) The Covenanting Commission of the Antler River Watershed Regional Council approved the Community of Faith Profile for FSA at its December 7 meeting. The ARW Human Resources Commission approved the position description for a part-time Minister of Pastoral Care at its December 13 meeting.

When the congregation has approved the Community of Faith Profile and the position description the documents can be posted to ChurchHub.

A memo was circulated from Steve Elson outlining the suggested composition of a Search Committee. The Search Committee will include a representative from the Antler River Watershed Regional Council. If you have suggestions of people to serve on the Search Committee, please forward the names to Steve.

12.0 Reports and Topics for Discussion by Council

12A Planning Committee – Steve Elson

A memo was circulated from the Planning Committee.

Three priority areas were identified at the October 4, 2022 Council and staff workshop.

- Focus attention on Service/Outreach
- Promote and facilitate intergenerational involvement
- Promote and facilitate inter-congregational and interfaith collaboration

Two recommendations were brought forward from the Planning Committee:

1. That steps be taken to inform and engage the congregation regarding the three priority areas
2. That Council accept the proposal to use the three priorities as decision-making criteria through a scorecard; and, that it be used, initially, by a small number of committees to "field trial" the tool and that this experience be used to refine and adjust as necessary. The proposed FSA Initiative Evaluation Scorecard was circulated to Council.

Council discussed the recommendations.

- An article in Tidings will bring the three priorities to the attention of the congregation.
- Allyson Watson volunteered the Faith Formation Committee to field trial the scorecard. Members of the Planning Committee will attend a Faith Formation Committee meeting to discuss the scorecard's purpose and use.
- George Jolink volunteered the Property Committee to field trial the scorecard. The scorecard could provide the rationale for facility projects. For example, improving the lighting in the sanctuary would aid in livestreaming services and events which aligns with the priority area of Service/Outreach.

- Use of the scorecard will help committees, boards and groups be accountable to the three priorities.

13.0 Reports and Topics for the Information of Council

13A Children's Coordinator Position – Allyson Watson

Allyson Watson announced that Chris Lindsay has been hired as the Children's Program Coordinator.

Chris will start in January. The position is part-time for 12 hours per week.

Allyson thanked Ministry & Personnel for their help during the hiring process.

13B Update on Search for Director of Music – Merran Neville

Merran Neville reported that a candidate was interviewed in December. A second interview is scheduled for January 7, 2023 and will include a rehearsal with the Senior Choir, an organ recital and a meeting with Pastor Joshua.

13C Slate of Nominees for Committees for 2023 – Steve Elson

The slate of nominees for committee membership for 2023 was circulated. Please contact Steve Elson if there are changes.

There are some vacancies in leadership positions. Council Executive will discuss FSA's governance structure in 2023.

14.0 Other Business

14A Annual Congregational Meeting – Part 1

MOTION: That the Annual Congregational Meeting – Part 1 be held Sunday, January 29, 2023 following the worship service.

MOVED: By Steve Elson, seconded by Merran Neville. MOTION CARRIED.

Annual Reports are due to Jim Silcox by January 10.

15.0 Benediction

Katherine Wonfor closed the meeting with prayer.

The December 20, 2022 Meeting of Council was adjourned at 8:15 pm.

David Wardlaw, Chair

Katherine Wonfor, Secretary